



creating practical workplace systems



Leading the way in creating usable and practical workplace systems documentation and training.

Smart Staff International (SSI) has delivered effective practical workplace solutions internationally for



All our staff have extensive industry relevant experience and, combined with our innovative project tools, we deliver quality and cost-effective solutions that can be integrated into any software system or training platform.

We provide services to a wide range of blue chip and emerging local and multinational businesses who have seen the value in engaging experts to ensure a fast quality turnaround.



Working with SSI will provide you with the freedom to focus on other areas of critical work, confident in the knowledge that your timeframes will be met without compromise to your current workload. Let SSI help you find an innovative solution to your specific needs.

Our main service areas include:



"The services provided by SSI were of a very high standard. The communication and delivery was of an exceptional standard given the short time frames requested"

HSE Manager - Origin Energy Generation (QLD)



SSI is committed to:

- ✓ Continually seeking opportunities to improve our performance and provide high quality practical workplace systems for our clients
- ✓ Providing a flexible and personal service to understand our client's challenges and tailor processes specific to their needs
- ✓ Successfully deliver a high standard of work incorporating innovative and cost effective solutions
- ✓ Providing professional development and training within SSI to remain up-to-date with industry leading practice
- ✓ Employing industry experienced personnel who provide services both nationally and internationally
- ✓ Assuring a fast turnaround with minimum disruption to our client's work processes



"The team was very accommodating and understood the challenges we are facing, their support and diligence to follow up and communicate was much appreciated"

Operations Manager - TransAlta



"Great service by very competent and professional people."

HSE Manager – WA engineering company

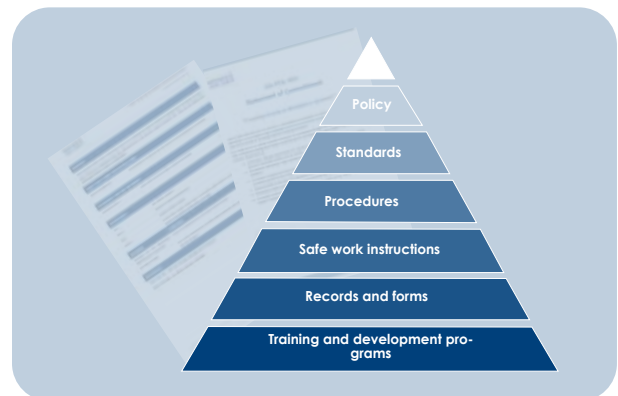
Technical Writing



Do you have the internal expertise and time to make sure all your documentation is developed, up to date and appropriate for your operational risks?

OUR KNOWLEDGE

SSI can provide all your technical writing needs no matter what stage of operational maturity your company is at. We have subject matter experts across a wide range of work activities, with the ability to draw on a large data base of knowledge.



OUR EXPERTISE

Our expertise lies not just in updating and reviewing existing client documentation, safe systems and training but also in developing client specific packages based on your risk exposure.

OUR CLIENT PARTNERSHIPS

We work in close partnership with clients during design, development and delivery of all material with direct application and relevance to your risk profile, internal policies and legislative requirements.



"Excellent and professional work by SSI in a short time. Really impressive. SSI are very knowledgeable in this field. ..."

Process Superintendent – Tier 1 gold mining client

Permit to Work Systems

*Does your PTW system meet or exceed industry leading practice?
Are you confident your workforce understands and competently applies the controls within your PTW system?*



OUR KNOWLEDGE

Failure to effectively implement a hazardous energy control and permit to work program can massively increase operational costs over the life of a project. From a safety perspective, we have seen how inadequate isolation systems often result in poorly designed isolations with incorrect or missing isolation points, which in turn leads to incidents.

OUR SYSTEM DEVELOPMENT

SSI's system development results in effective and efficient, easy to use and understand frameworks that cover all hazard specific activities that can be managed through an effective permit to work system.



Our systems are dynamic and flexible enough to ensure individual compliance while being robust enough to manage multiple workgroups in complex work environments.

OUR PROCESS

We can help guide you through the complete process from initial site auditing to full system development, mapped training and post implementation mentoring and practical competency assessment.





“As usual, SSI standards are exceptional, and provide the industry practise at the higher levels. Thank you. ”

Projects & Pipeline Superintendent - New Century Resources (QLD)

Isolation Point Labelling



Are your plant and isolation points uniquely labelled, fully compliant and intact?

OUR KNOWLEDGE

Don't leave yourself and your company exposed. WHS Regulations require that a duty holder must manage risks to health and safety by identifying reasonably foreseeable hazards that could give rise to risks to health and safety.

Being able to correctly identify plant and equipment to be worked on is critical when designing and subsequently applying isolations.

OUR PROCESS

Common equipment and duplicated processes can lead to incorrect isolations being applied, and at worst, may result in personnel working on 'live' energy sources.

Ensuring required information is accurate, appropriately captured and made available can be time consuming and a costly process. SSI has developed a streamlined process to uniquely identify and label valves and isolation points, along with maintaining accurate, up-to-date piping and instrumentation diagrams (P&IDs) and other engineering drawings.

OUR RESOURCES

Our industry leading process can also utilise the cost-effective software platform IsoBuilder™ which introduces efficiencies around storing and digitising P&ID/SLD diagrams which are then used to draft isolation plans.





EHS Management Systems



Do your management systems set a solid framework for safe operations, environmental excellence and quality outcomes?

OUR KNOWLEDGE

Poorly designed and managed systems can lead to incidents, accidents and even incarceration. SSI can help guide you through the process of system development or reviewing and updating of existing management systems.

OUR SPECIALISTS

SSI's HSEQ professionals work closely with the client to provide technical support throughout all stages of a HSEQ or Integrated Management System review, ensuring all systems incorporate industry leading practice, are tailored to client specific needs and meet industry specific legislation.

OUR EXPERIENCE

With practical experience of both statutory legislation and operational experience within industrial environments SSI personnel provide extensive technical understanding of HSEQ principles and processes acting as your trusted advisor.

"The services provided by SSI were of a very high standard. The communication and delivery was of an exceptional standard given the short time frames requested. ..."

HSE Manager - Origin Energy Generation (QLD)





Specialised Labour



Do you need to maintain a lean permanent workforce whilst still having access to industry and role specialists for shorter term projects or major shutdowns?

OUR SPECIALISTS

SSI can provide you with the flexibility required by providing targeted specialised labour for all industries. SSI has been extremely successful in providing the right personnel to meet our clients' requirements, particularly in those "hard to fill" positions.

OUR MULTINATIONAL EXPERIENCE

We are well practiced in building multinational teams and managing the cultural differences having worked with English, French, Filipinos, Papua New Guinean, Indonesian and Lao nationals.

OUR EXPERTISE

Let us help you today with targeted employment for specialist roles including:

- Safety professionals
- Risk assessment facilitators and trainers
- Auditors (e.g. confined space, critical risks, guarding etc.)
- Isolation and permitting coordination and team recruitment
- Supervisor development and mentoring
- Commissioning and start-up specialists



Operational Readiness

Are you aware of the full range of documentation that will be required to safely and efficiently commission, start up and then operate a 'greenfields' plant?

Incorrectly identifying the documents required for operational readiness may add significant project costs. SSI's proven expertise will help you deliver the required docs,

utilising a risk based approach for your greenfield project.

We have a wealth of information and can provide a 'one stop shop' for all safety and project documentation. This allows you to get on with the job at hand, safe in the knowledge you will have quality documentation and training material to support your process and workers.



"The two technical writers engaged from SSI have integrated into the team and provided outstanding service to the project. The WINs that have been provided SSI for the Rail Growth Project have been of high quality and have been accepted as setting the benchmark for future Rail project documents. ..."

Operational Readiness Manager – Large iron ore client

Some of SSI's clients:



